

Port Elgin BIA – Meeting Minutes

03 February 2020 / 5:30 pm / The Woodpecker

Call to order: 5:35pm Addison calls to order

Attendees:

Addison Ziegler

Angela Albright

Joe Allen

Jami Smith

Jordan MacKinnon

Katherine Stewart (via phone)

Declaration of Pecuniary Interest: None indicated

Approval of Last Meeting Minutes:

- Jami distributed minutes via e-mail.
- Moved by Jami and seconded by Joe that meeting minutes of October 7, 2019 and November 4, 2019 be approved. **CARRIED**

Agenda Items:

- 1) Financial update:
Joe received updated financial statements from Town, Joe to distribute to board
- 2) AGM:
Date set for Wednesday, February 19th, 5:30pm at Woodpecker
Add social media discussion to agenda
Jordan to distribute agenda via e-mail and online
- 3) Snow Fest:
Volunteers still required, efforts ongoing
Addison to attend hill to determine safety needs
- 4) Farmers Market:
Jordan to purchase receipt book to ensure all payments documented

Board to waive fees for Shawna Harvey for past and ongoing assistance
Motion: Set 2020 farmers market pricing at \$195 per season and \$25 per day, with early bird price of \$150 IF paid in full by May 1, 2020

Moved by: Jami **Seconded:** Joe **CARRIED**

5) Social Media Policy

Motion: That the Board adopt the Social Media Policy as distributed by Jordan

Moved by: Jami **Seconded:** Joe **CARRIED**

6) Recycling Bins

Discussion regarding importance of branding on bins
Board members to send preferred style to Jordan via e-mail ASAP

7) Police Parkette

Deferred to March meeting

New Business:

Motion: That Addison Ziegler assume role of Chair and that Angela Albright assume role of Vice-Chair, effective immediately.

Moved by: Jami **Seconded:** Joe **CARRIED**

Accessibility committee discussing charging station for mobile scooters at Coulter Parkette

Council delegation: Jordan and Joe to prepare presentation for March 9th.

Invite Saugeen Shores Chamber of Commerce as delegation to next board meeting.

Next Meeting: March 2, 2020, 5:30pm at Saugeen Shores Chamber of Commerce

Adjournment: 7:08pm

Moved by: Jami **Seconded:** Joe **CARRIED**